



Civil Society Network

Civil Society Alliances (CSAs)

Scaling Up Nutrition Movement (SUN CSN)

Membership application form

Name of CSA:

Name & description of host organisation (if applicable, if no host then write N/A below):

CSA or Host organisation website:

Facebook link:

Twitter handle:

CSA representative and contact details

Name:

Email:

Postal address:

Skype:

Telephone:

Type of membership

- **Member of the network** (see below statement)

- **Friend of the network** (if you choose to be a friend of the network you do not need to complete the statement section)

Statement

By joining the SUN Civil Society Network, **NAME OF Civil Society Alliance and host ORGANISATION** commits to (in no more than 200/300 words):

By applying to join the Civil Society Network of the SUN movement, NAME OF Civil Society Alliance and host ORGANISATION commit to the following:

Honour commitments made in the membership application forms

BE TRANSPARENT ESPECIALLY ABOUT INTENTIONS AND IMPACT: Stakeholders will engage in transparent behaviour in all interactions within the context of the SUN Movement. Stakeholders also commit to establishing rigorous evaluations of the impacts of collective action and the contributions of individual stakeholders.

BE INCLUSIVE: The SUN Movement is open to all stakeholders that demonstrate their commitment to its goals. Exclusion should be avoided if at all possible.

BE RIGHTS-BASED: All stakeholders are expected to act in accordance with a commitment to uphold the equity and rights of all women, men and children.

BE WILLING TO NEGOTIATE: All SUN Movement stakeholders are responsible for offering coherent and responsive support to national governments as they implement their nutrition policies and plans. Stakeholders will seek to resolve divergences in approach or divergent or competing interests whenever they arise.

BE PREDICTABLE AND MUTUALLY ACCOUNTABLE: All stakeholders are collectively accountable for their joint commitments; they should follow up on these commitments in a predictable way and be mutually accountable for the commitments being delivered as intended.

BE COST-EFFECTIVE: Stakeholders should be guided by available evidence about policies and actions that have the greatest and most sustainable impact for the least cost.

BE CONTINUOUSLY COMMUNICATIVE: All stakeholders are committed to the regular sharing of their intentions, actions, experiences and concerns.

ACT WITH INTEGRITY AND IN AN ETHICAL MANNER THAT ENHANCES THE REPUTATION AND IMPACT OF THE SUN MOVEMENT: Stakeholders should recognize that both personal and institutional conflicts of interest must be managed with the highest degree of integrity.

BE MUTUALLY RESPECTFUL AND SEEK TO EARN THE TRUST OF THOSE WITH WHOM YOU ARE WORKING: Stakeholders make different contributions to the collective effort. Building the trust needed for collaboration requires respect for these differences.

DO NO HARM: All stakeholders are committed to ensuring that all mothers and children everywhere are empowered to realise their right to proper nutrition. Whatever action is being undertaken, the wellbeing of mothers and children at risk of under-nutrition should be the primary consideration. For this reason, the possible negative consequences of all actions should be considered before any action is taken.

Always uphold and respect children's rights.

Disclosure for SUN CSN membership application

A potential or actual conflict of interest (Col) exists when commitments and obligations are likely to be compromised by the other material interests, or relationships (especially economic), particularly if those interests or commitments are not disclosed. Individuals and member organisations with a conflict of interest should refrain from being involved in decision making bodies and processes of the SUN Civil Society Alliance and the SUN CSN network.

This Conflict of Interest Disclosure Form should indicate whether the CSA (individuals and/or member organisations) have an economic/political interest in any of the initiatives and efforts of the SUN CSA that might appear to be susceptible to Col.

The form should be filled when the CSA is applying to become a member of the Alliance and re-submitted to the SUN CSN Secretariat each time a new potential Col might arise.

The CSA has no conflict of interest to report.

The CSA has following potential conflict of interest to report (please specify details here below):

➤ **Describe the potential Col that might impact your CSA's ability to carry out, or be seen to carry out, your work in respect of the SUN movement principles of engagement and as per SUN CSN and CSA goals and workplan.** *(Specify name of the individual/CSO with potential Col, type of Col and potential impact)*

➤ **Describe mitigation measures your CSA is putting in place to avoid the Col risk** *(Specify mitigations for each risk highlighted above and the sustainability of the mitigation measures)*

INSERT NAME OF Civil Society Alliance and host organisation ORGANISATION hereby declares that
<i>An official internal process has been followed in order to apply to the SUN CSN for membership.</i>
<i>A particular individual or committee been assigned to maintain the relationship with the SUN CSN secretariat</i>
<i>Will undertake a regular review of internal processes to ensure the information provided in the disclosure document is up to date and commit to annual review of information provided for updating the SUN CSN database should this be required.</i>
<i>Inform the CSN Secretariat regarding any new legislation that may impact the organisation's contribution to the network and corresponding disclosure form.</i>
<i>Consideration of conflicts of interest issues is an ongoing agenda item in organisation's contribution to SUN CSN effort*s</i>
<i>A risk register been developed and a process been put in place for regular monitoring of membership of the SUN CSN with an identified contact point.</i>
<i>They will inform the SUN CSN Secretariat of potential changes in member organisation status in place and clear within the applying organisation</i>
<i>The organisation abides to existing national legal obligations and regulations, and applicable international codes and obligations including the International Code of Marketing of Breast Milk Substitutes and subsequent relevant WHA resolutions. Please refer to UNICEF's list of non-compliant companies for clarification. This document has further information: https://www.unicef.org.uk/babyfriendly/wp-content/uploads/sites/2/2016/10/Working-within-The-Code-Guide-for-Health-Workers.pdf</i>
<i>The organisation activities respect local cultures</i>
<i>The organisation has and will continue respecting human rights</i>
<i>The organisation has and will continue respecting UN conventions, global treaties, or other relevant international and national frameworks.</i>
<i>The organisation <u>is not</u> associated with activities of human trafficking</i>
<i>The organisation <u>is not</u> associated with or partnering with an organisation they feel should be declared. If so, please list below. (for example, an organisation should declare any association with or affiliation to businesses and the private sector).</i>
<i>By becoming a member, the organisation understands it <u>does not</u> have decision-making power, which remains bound to the Steering group of the network, with guidance from SUN Civil Society Alliances in SUN countries</i>

** Please confirm you have read and agree with the above statements by ticking this box. If you would like to discuss any of the above statements please contact us at the email address provided on this form*

Please note that by becoming a member you also commit to reporting on the commitments you have made and related efforts to the SUN CSN secretariat at least on a bi-annual basis, and more often if requested.

How we will communicate with you

By filling this form, you give your consent to the SUN Civil Society Network Secretariat to send you communications including but not limited to quarterly updates, funding opportunities and other relevant information.

How to stop or change how we communicate with you: at any moment you can request to stop the communication by sending an email to: sun.csnetwork@savethechildren.org.uk

Data protection: the SUN Civil Society Network Secretariat complies with the Save the Children UK data protection policy which complies with IATA data protection standards, to ensure safe control and use of your personal information. It is available at this [link](#)

We will not share your data for others' marketing purposes: Please be assured that you will not receive offers from other companies or organisations because of giving your details to us.

Cancellation or Change of contact details: You can request to stop or change your contact details at any time by sending an email to: sun.csnetwork@savethechildren.org.uk

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date _____

CSA representative name and position _____

Signature of organisation representative _____

Please return completed, validated and signed form by email to sun.csnetwork@savethechildren.org.uk.